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STATE OF DELAWARE

BOARD OF PILOT COMMISSIONERS

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PILOT APPRENTICE SUPPLEMENTAL QUESTIONNAIRE

INSTRUCTIONS

General Information

You must complete this form and upload it on the Attachments page of your ***Pilot Apprentice*** **Application** in DELPROS, our online professional licensure system. The information you provide in this supplemental questionnaire will determine your ranking and eligibility for an interview. You may add additional pages if you need more room.

IMPORTANT

- **This form must be submitted with your application. Application forms received without the Questionnaire will be rejected.**
- **DO NOT enter your name or address and DO NOT enter any other names on the Questionnaire.** If you enter names on your questionnaire, your application will be rejected. If rejected, you must resubmit it in **DELPROS** without any identifying information on it **by the deadline** or your application will not be considered.

A complete application includes all the following:

- submission of your application and supplemental questionnaire.
- your college transcript and licensure history must be post marked by the application deadline.

1. List all your post-secondary education. Applicants are required to possess a baccalaureate degree from either a recognized and certified college or university or U.S. maritime academy. Applicants are required to arrange for their college, university, or academy to send an official transcript directly to the DE Board Office.

SCHOOL	LOCATION	MAJOR	DEGREE / DATE	DATE COMPLETED

2. List your professional practice experience. Enter at least 5 years of work experience starting with your current position.

EMPLOYER NAME	EMPLOYER ADDRESS	POSITION OR JOB TITLE	START DATE	END DATE

3. If you are currently serving or have served in a U.S. Military Organization, please list your service below.

BRANCH OF SERVICE	DATES OF SERVICE

4. List any specific courses, classes, or training you have completed in the following subjects:

- Maritime pursuits (such as Sailing, Small Craft Handling, Navigation)
- Emergency procedures (such as First aid, CPR, Fire Fighting, Life Saving, Search and Rescue, Abandon Ship)
- Management/Leadership (such as Management Training, Communication Skills, Administration, Team Building, Project Management)
- Maintenance and/or Operation of Large Engines/Machines

Do ***not*** include any courses that already appear on your college or academy transcript or any that are requirements for a U.S. Coast Guard license you hold.

SPONSOR	COURSE/TRAINING TITLE	LOCATION	DATES	
			To	From

5. List any hobbies or volunteer experiences related to the following:

- Maritime pursuits (such as Sailing, Boating, Crewing)
- Emergency procedures (such as Volunteer Fire Fighting, Rescue Squad)
- Management/Leadership (such as Leadership experience in a club, activity group or voluntary organization)
- Maintenance and/or Operation of Large Engines/Machines

Describe the experience as specifically as possible. For example, in describing maritime pursuits, explain the nature of the craft(s) and your activities. Include the duration of the experience.

HOBBY OR VOLUNTEER EXPERIENCE	DESCRIPTION

6. In the two scenarios below, explain how you would react and how you would attempt to resolve the situations.

a. You are engaged in a conflict with your supervisor in your workplace. This conflict causes a reduction in judgment and job performance and could result in your termination from your job.

b. A conflict arises on the job with either a superior or another colleague that may potentially endanger the safety of the workplace or threatens the safety and welfare of others.

7. List any competitive or pressured performance activities including:

- Organized athletic activities (such as team sports)
- Individual activities (such as martial arts)
- Specialized military training (such as Rangers or Navy Seals)
- Musical or dramatic performances (such as band or debating)

Describe the activity, the duration of your participation, your role, and any awards received in the table below.

ACTIVITY	PARTICIPATION DATES	YOUR ROLE	AWARDS RECEIVED

8. As you consider being accepted as an apprentice in an extensive supervised training program, use the columns in the table below to explain your strengths and needs in each area.

AREA	YOUR STRENGTHS	YOUR NEEDS
Maritime Experience		
Emergency Procedures		
Management and Leadership		
Maintenance and Operation of Large Engines/Machines		

9. Have you ever been involved in a boating or shipping accident where you were responsible for reporting it to the U.S. Coast Guard, your employer or another agency? Yes☐ No ☐ If yes, describe the occurrence and attach a copy of the accident report.