



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**COUNCIL ON REAL ESTATE APPRAISERS**

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**REQUEST FOR EXEMPTION BASED ON SECTION 2.1.3.3.3 OF THE RULES AND REGULATIONS**

**INSTRUCTIONS**

The purpose of this form is to request that the Delaware Council on Real Estate Appraisers grant an exemption allowing an Appraiser Trainee's sponsor to sign an appraisal report without inspecting the property (See the Council's [Rules and Regulations](#)). Before requesting this exemption, the trainee must

- have 250 hours of residential appraising experience or 1000 hours of non-residential appraising experience
- be competent to perform the inspection.
- **Attach** a [Verification of Supervised Appraisals by an Appraiser Trainee](#) form(s) showing the appraisals completed.
- If any of the experience hours were performed outside of Delaware, submit verification of trainee licensure from that state's licensing office along with this request.
- If the experience was obtained in a state where trainee licensure is not mandatory, provide a copy of that state's licensing law.

1. Trainee Name: \_\_\_\_\_ Trainee License: X4 - \_\_\_\_\_

2. Sponsor Name: \_\_\_\_\_ Sponsor License: X \_\_\_\_ - \_\_\_\_\_

3. Sponsor Business Address: \_\_\_\_\_  
Street Address - **No PO Box!**

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip

4. Sponsor Phone: \_\_\_\_\_ Sponsor Email: \_\_\_\_\_

**CERTIFICATION**

We request the exemption provided in the Council's [Rules and Regulations](#) based on the hours of experience as evidenced in the attached [Experience Log](#).

**Signature of Appraiser Trainee:** \_\_\_\_\_ Date: \_\_\_\_\_

**Signature of Sponsor:** \_\_\_\_\_ Date: \_\_\_\_\_

County of \_\_\_\_\_ State of \_\_\_\_\_

Sworn or affirmed before me a Notary Public this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

Notary Signature: \_\_\_\_\_

SEAL My commission expires on \_\_\_\_\_

**FORMS THAT ARE UNSIGNED, NOT NOTARIZED, OR INCOMPLETE WILL BE REJECTED.  
MAIL COMPLETED FORMS DIRECTLY TO THE OFFICE AT THE ADDRESS ABOVE.**