



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

WRITTEN LICENSE VERIFICATION REQUEST FORM

Instructions – STOP DO NOT use this form to request a license verification of your own license! If you need to request a license verification of your own license, login to DELPROS and submit a License Verification service request.

Complete this form only when you are requesting a license verification for **someone other than yourself**. Email this form to DOSDPR_STEMS@delaware.gov. You will receive an email to pay the fee in your Cart.

1. REQUESTER INFORMATION

First Name: _____
Last Name: _____
Organization Name: _____
Email: _____

Street: _____
P.O. Box: _____ City: _____
State: _____ Zip: _____
Phone(s): _____

Enter email address to request a confirmation email.

2. LICENSEE INFORMATION

If licensee is a person:

First Name: _____
Last/Family Name: _____
Social Security Number: _____
Profession: _____
Delaware License Number: _____

If licensee is a business or organization:

Name: _____
Location: _____
City: _____
State: _____ Zip: _____
Delaware License Number: _____

3. ADDRESS WHERE WRITTEN VERIFICATION IS TO BE MAILED

Name: _____
Street: _____ P.O. Box: _____
City: _____ State: _____ Zip: _____

4. TYPE OF VERIFICATION (Choose Standard or Special)

- Standard Verification** (Includes license status, expiration date and disciplinary indicator) - **\$35.00**
 - If you wish to verify a Delaware Physician M.D., Physician D.O., ACGME Training, Physician-Limited license, or Physician Assistant do **not** submit this form unless the verification is for the Veterans Administration. You must submit your request to [VeriDoc](#).
 - If you wish to verify a Delaware RN or LPN license, do **not** submit this form unless the verification is for a visa screen or for the Veterans Administration. Either print out an [DELPROS online verification](#) or go to www.nursys.com.
- Special Verification - \$45.00** (Includes the Standard Verification plus additional information)
 - Accountancy CPA Exam Scores**
CPA Exam Score verification is available only to persons who hold Delaware Accountancy Permits or Certificates. All others must order a [Candidate Score Transfer](#) from the National Association of State Boards of Accountancy (NASBA).
 - Architect Exam Scores**
 - Cosmetology/Barbering Exam Scores or School Hours**
 - Geology Exam Scores**
 - Pharmacy Internship Hours**
 - Real Estate Licensure History**
 - Verification of Supervised Hours** (specify license type _____)
 - Professional Land Surveyors Scores**

E-MAIL THIS REQUEST TO DOSDPR_STEMS@DELAWARE.GOV