



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF COSMETOLOGY AND BARBERING**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@delaware.gov](mailto:customerservice.dpr@delaware.gov)

**SUPERVISOR CERTIFICATION FOR TEMPORARY PERMIT APPLICATION**

**INSTRUCTIONS** – Upload this form with your Temporary Permit application by Examination in Prometric.

**APPLICANT NAME:** \_\_\_\_\_  
ENTER FULL NAME HERE

Applicants for Delaware licensure as a Cosmetologist, Master Barber, Barber, Nail Technician, Electrologist or Aesthetician or Instructor by examination may apply for a temporary permit to work under supervision (see [Board Rule and Regulation 2.0](#) for supervision guidelines) until they pass the required examinations. While practicing under a temporary permit, applicants must be supervised by a Delaware-licensed sponsor who agrees to be *fully responsible* for the applicant's actions while he/she practices.

A temporary permit is issued only when the applicant has met all requirements for licensure other than passing the examination. They have two years from their application date to pass both exams. The first temporary permit will be valid for 30 days past the next available examination date. If the applicant fails the exam, the permit will be extended **only if** he/she is registered for the next available exam. The temporary permit holder **must** request an **extension** of their temporary permit via a SERVICE REQUEST submitted through their **DELPROS** Dashboard, see [Cosmetology & Barbering Service Requests](#).

1. Supervisor's Name: \_\_\_\_\_

2. Supervisor's Delaware License Number: \_\_\_\_\_ - \_\_\_\_\_

3. Name of Salon/Shop Where Applicant Practicing: \_\_\_\_\_

4. Shop's **Location** Address: \_\_\_\_\_

Street (no PO Box)

\_\_\_\_\_ DE \_\_\_\_\_ Shop's Phone: \_\_\_\_\_  
City State Zip

5. Shop's *Professional* License Number: **M9-** \_\_\_\_\_

6. Please read and indicate whether you understand each of the following statements:

- It is unlawful for an applicant to continue practicing if his/her Temporary Permit has expired. **Yes**  **No**
- In order for a Temporary Permit to be extended beyond its first expiration date, an applicant who fails the examination must register to take the next available examination. **Yes**  **No**
- A licensee or shop that employs unlicensed persons may be subject to disciplinary action against the licensee's or shop's own professional license. **Yes**  **No**

7. **Do you agree to supervise and be fully responsible for the actions of the applicant while he/she practices under a Temporary Permit?** **Yes**  **No**

**Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**UPLOAD THIS COMPLETED AND SIGNED DOCUMENT IN YOUR EXAM APPLICATION IN PROMETRIC**