



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**BOARD OF COSMETOLOGY/BARBERING**

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### COSMETOLOGY/BARBERING SCHOOL QUESTIONNAIRE

#### INSTRUCTIONS

- Complete and sign the form.
- Enclose a roster of students who are currently enrolled at the school.
- Upload the questionnaire and roster to your DELPROS record. Note the following:
  - The Board office must process this form before it renews the school's license.
  - Submit the form in advance of the school license's June 30 expiration date to allow the Board office sufficient time to process it before the license expires.
  - ***This questionnaire is NOT a renewal application. In addition to submitting this form, you must complete the online renewal application for the school.*** Follow the instructions on the *Official Renewal Notice* to submit the online renewal application.

1. School Name (as it appears on Delaware license): \_\_\_\_\_

2. Delaware License Number: **M6** - \_\_\_\_\_

3. Enter the following information about *each* instructor:

INSTRUCTOR NAME	DELAWARE LICENSE NO
	____ - _____
	____ - _____
	____ - _____
	____ - _____
	____ - _____
	____ - _____

4. List all programs that the school offers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Does the school verify that each U.S.-educated student admitted has completed at least a 10<sup>th</sup> grade education?  
Yes  No

6. Does the school verify that each foreign-educated student admitted has submitted translated and credentialed documents, and has completed the equivalent of at least a 10<sup>th</sup> grade education? Yes  No

7. Does the school verify each student enrolled in the instructor program has completed at least a 12<sup>th</sup> grade education?  
Yes  No

**Continued on next page**

8. Delaware law establishes requirements related to accreditation of Delaware-licensed Cosmetology/Barbering Schools (22 Del. C. § 5119(h)). Is this school accredited, or in the process of becoming accredited by a nationally recognized accrediting agency approved by the Board? Yes  No

- **If yes**, enter the accrediting body and check which proof of accreditation you are submitting:

\_\_\_\_\_

I have enclosed a copy of the official school accreditation from the national accrediting agency.

I have enclosed a copy of official receipt of application from the national accrediting agency.

- **If no**, check the requirement that pertains to your school:

This school was licensed *before* June 26, 2005 and has been continually licensed in good standing since that time. I understand that the school is exempt from the accreditation requirement.

This school was licensed *after June 26, 2010*. I understand that the school must submit proof of applying for accreditation within a year of licensure and must submit proof of accreditation within three years of licensure.

I certify that the information provided above is true to the best of my knowledge.

Printed Name of Person Completing this Form on Behalf of School: \_\_\_\_\_

Title/Position: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***Upload a roster of students currently enrolled in this school and this questionnaire and the roster to your DELPROS account.***